

**EASTPORT SCHOOL DEPARTMENT
MEETING OF THE SCHOOL COMMITTEE
WEDNESDAY, OCTOBER 17, 2018
6:00 P.M.
Shed High School**

Members Present: William Bradbury, Meg McGarvey, Richard Clark, and Elizabeth Hastings-Renner

Members Absent: Vacancy due to Jon Calame's resignation

Staff Present: Superintendent Kenneth Johnson, Principal Paul Theriault, Assistant Principal Roberta Mitchell, Erin Mahar, Catherine Lee, and Dana Bowen

Others Present: Alberta Matthews and Edward French, *Quoddy Tides*

A. Call the Meeting to Order

The meeting was called to order at 6:00 p.m.

B. Adjustments to the Agenda:

There were no adjustments to the agenda.

C. To Approve the Minutes of the September 19, 2018 School Committee Meeting, as Written or with Corrections, as Recommended by the Superintendent of Schools:

It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to approve the minutes of the September 19, 2018 school committee meeting, as written.

D. Administrative Reports:

1. Principal – Eastport Elementary School and Shed High School –
Principal Paul Theriault provided a copy of his report.

2. School Committee – The afternoon bus monitor is in place. It was noted The Maine Alliance Arts in Education has been active.

3. Superintendent – Superintendent Johnson appointed Mina Bowen as EES Ed Tech; appointed Yvonne Morrell as EES Ed Tech; appointed Connor Lynch as academic decathlon coach; Corynne Zinni as newspaper advisor; and Ronald Sullivan as golf coach. Superintendent Johnson spoke about the Mechanical

Services contract and the need to re-program the heating controls, reported he had asked City Council to create a scholarship fund at their November meeting, and spoke of the ongoing installation of windows.

E. Old Business

There was no old business.

F. New Business

1. To Consider Adoption of the Following Policies:

a. DKC, Expense Authorization and Reimbursement

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt policy DKC, Expense Authorization and Reimbursement.

b. GCFB, Recruiting and Hiring of Administrative Staff, and GCFB-R, Recruiting and Hiring of Administrative Staff, Administrative Procedure

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt of Policy GCFB, Recruiting and Hiring of Administrative Staff, and GCFB-R, Recruiting and Hiring of Administrative Staff, Administrative Procedure.

2. To Consider Changing the November School Committee Meeting from November 21 to November 20 (Thanksgiving – November 22)

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to change the November 21st School Committee Meeting from November 21 to November 20.

3. To Consider an Upgrade to the Fire Alarm System

Dana Bowen provided an update on the fire alarm system and the need for work to be completed. It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to have a follow-up meeting with Peter Fielding, Dana Bowen, and Richard Clark on the fire alarm system.

Dana Bowen also provided information on the need for Mechanical Services to work on the controls to regulate the heat. A two-day visit for controls would cost

between \$1300 - \$2000 and the one-year service contract would be approximately \$6600. It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to research and evaluate proposals from Mechanical Services.

G. Adjournment

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

**Kenneth Johnson, Superintendent
Secretary, ex-officio**