

**EASTPORT SCHOOL DEPARTMENT
MEETING OF THE SCHOOL COMMITTEE
WEDNESDAY, DECEMBER 19, 2018
6:00 P.M.
Shead High School**

Members Present: William Bradbury, Richard Clark, and Elizabeth Hastings-Renner

Members Absent: Walter Cummings and Meg McGarvey

Staff Present: Superintendent Kenneth Johnson, Principal Paul Theriault, Assistant Principal Roberta Mitchell, Erin Mahar, and Catherine Lee

Others Present: Susan Coopersmith, *Quoddy Tides*

A. Call the Meeting to Order

The meeting was called to order at 6:03 p.m.

B. Adjustments to the Agenda:

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to add an executive session at the end of the agenda.

C. To Approve the Minutes of the November 28, 2018 School Committee Meeting, as Written or with Corrections, as Recommended by the Superintendent of Schools:

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to approve the minutes of the November 28, 2018 school committee meeting, as written.

D. Administrative Reports:

1. Principal – Eastport Elementary School and Shead High School –
Principal Paul Theriault provided a copy of his report.

2. School Committee – Richard Clark asked about Monday's school cancellation.

3. Superintendent – Superintendent Johnson reported on the Small Schools Coalition which was held on November 30, appointed Dana Bowen as Maintenance Supervisor, appointed Dana Bowen as EES Athletic Director and Kendra McDonald as cheering coach.

E. Old Business

There was no old business.

F. New Business

1. To Consider Adoption of the Following Policies:

a. BDG, School Attorney/Legal Services

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt policy BDG, School Attorney/Legal Services.

b. EBCE, School Closings and Cancellations

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt of Policy EBCE, School Closings and Cancellations.

2. To Consider a Revision to Policy DJ, Bidding/Purchasing Requirements, DJ-E, Procurement Method for Federally Funded Projects, DJ-R, Federal Procurement Manual for Maine School Units Administrative Procedure and Appendix I Required Contract Provisions

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt the revisions to Policy DJ, Bidding/Purchasing Requirements, DJ-E, Procurement Method for Federally Funded Projects, DJ-R, Federal Procurement Manual for Maine School Units Administrative Procedure and Appendix I Required Contract Provisions.

3. Further Discussion on Purchasing a Bus

This item was tabled.

4. To Consider Entering an Executive Session Pursuant to Statutory Citation [Title 1, M.R.S.A. 1, Chapter 13, Subsection 405, Paragraph B] to Discuss a Student Matter

It was moved by Richard Clark, seconded by Elizabeth Hastings-Renner, and voted unanimously to enter executive session at 6:40 p.m.

Time Out – 7:07 p.m.

Post Executive Session Action:

There was no post executive session action.

G. Adjournment

The meeting adjourned at 7:07 p.m.

Respectfully submitted,

**Kenneth Johnson, Superintendent
Secretary, ex-officio**